



Executive Cabinet Minutes
Monday, January 13, 2025. 9:00 AM
Alumni Room

Members:

- | | |
|---|--|
| <input type="checkbox"/> Dr. Zahi Atallah | <input type="checkbox"/> Megan Kasner |
| <input type="checkbox"/> Maren Furuseth (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg | <input type="checkbox"/> Brittany Mayo |
| <input type="checkbox"/> Harrison Lucas | <input type="checkbox"/> John Mercer |
| <input type="checkbox"/> Alex Herman | <input type="checkbox"/> Keith Olson |
| <input type="checkbox"/> Dr. Bernell Hirning | <input type="checkbox"/> Deb Halvorson |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member) | |

Action Item

- 1) Minutes approval for Dec 9
- 2) Agenda additions and approval
 - a. Keith motion to approve minutes and agenda as amended. JJ second.
 - i. Committee Approved

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Megan shared Enrollment report (attached)
- 2) Capital Project
 - a. Update on Turf and Healthcare building
- 3) Legislative Update
 - a. Legislative PowerPoint reviewed and discussed addition.
- 4) Personnel/Job Posting Updates

Agenda

1. Marketing Monthly Update
 - a. Brittany shared PowerPoint (attached)
2. Timely Notification Policy (Action Item)
 - a. Dr. Atallah Motion to approve timely notification with suggested additions. Deb second.
 - i. Committee Approved
3. Sidney MT Nursing Location approval (Action Item)
 - a. Keith motion to approve the Sidney off site location for PN Program. JJ second.
 - i. Committee Approved
4. Policy 500 Section
 - a. 512.06 Student Driver and Use of State Fleet
 - i. Tabled from last meeting, currently with Carol for review. (tabled)
 - b. 520.06 Title IX

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- i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
 - 5. Policy 600 Section
 - a. 605.12 Academic Freedom and Tenure (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - b. 605.22 Standing Committee (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - d. 612.02 Faculty Grievance
 - i. Tabled until SBHE completes policy guidelines.
 - e. 618.1 Tobacco Free Campus (Ready)
 - 6. Policy 700 section
 - a. 701.16 Leave Without Pay
 - i. Tabled working on verbiage change
 - b. 703.11 Early Retirement
 - i. Tabled for Harrison to look at early retirement contracts
 - 7. Policy 800 Section
 - a. 802.74 Identity Theft Prevention
 - i. Tabled, waiting on recommendations from John
 - b. 806.24 Staff and Faculty Recruitment Expenses
 - i. Tabled, until after Administrative Council meets to discuss policy
 - 8. Policy 900 Section
 - a. 902.114 Fire and Tornado Coverage
 - b. 906.01 Emergency Preparedness and Management
 - c. 907.01 Building Plaques
 - d. 908.01 Financing Through Revenue Bonds
 - e. 918.01 Alcoholic Beverages
 - i. All Policies are tabled until the next meeting.

Department updates

Department updates were shared around the table.